Steps for Scout to Follow

# Troop 4 Pathway to Eagle from Life Rank

Scout Name _____

Date Completed

_____ *Step 1 (Dr. Sinclair initials and dates upon completion)*
Request a conference with Dr. Sinclair. Attend conference with parent. Review plans for completion of Merit Badges needed for Eagle, Leadership requirements, and 6 month participation commitment; begin survey of potential Eagle projects after discussion with Dr. Sinclair, but no contact with project sponsors at this time. Discuss potential Eagle Advisors (EA) for Scout to assist with navigating path to Eagle (including project).

_____ *Step 2 (both EA and SM initials and dates upon completion)*
Select Eagle Advisor (EA). Discuss possible Eagle projects with Eagle Advisor and get approval to contact a proposed project sponsor. Majority of Merit Badge work for Eagle rank should be completed before moving to step 3. Discuss possible Project Advisors (PA) to assist with Project. Provide and get SM approval of a one paragraph description of the proposed project.

_____ *Step 3 (EA initials and dates upon completion)*
Recruit PA if necessary. Meet with proposed project sponsor accompanied by parent or guardian (could also include EA and/or PA) to discuss proposed project. The discussion must include scope of project, time-line for sponsor to approve the proposed project, estimate of possible costs, amount of costs expected to be contributed by Scout, and time-line for completion of project. The Eagle Scout Service Project Workbook should be used as an aide here.

_____ *Step 4 (EA initials and dates upon completion)*
Prepare a written draft proposal to discuss with your EA. Include a proposed schedule for the Eagle project (including dates), proposed project PA's, and any plans for any fundraising activity (must be on BSA form). Draft proposal also must describe benefits of project to sponsor and to community.

_____ *Step 5 (SM initials and dates upon completion)*
Make appointment to meet with Scoutmaster (SM). At meeting present proposed Eagle project plan to SM; make all corrections required by SM. Also, secure approval of your plans to complete needed merit badges, Troop Leadership and participation requirements. With SM approval, tentative dates for project will be reserved but not published on Troop calendar. SM and/or EA informs Troop Committee of project proposal.

_____ *Step 6 (SM initials and dates upon completion)*
Secure (1) final SM approval of project (signature); then (2) secure approval of Troop Comm. Chair and (3) project Sponsor. Lastly, make an appointment with Rose Bowl District Eagle Advancement Chair and present signed project proposal for final review and signature. Following this, present signatures to SM; project goes on Troop calendar.
**Following the completion of step 6, Scout has an approved Eagle project; project is public information.**

_____ *Step 7 (EA initials and dates upon completion)*
Begin recruiting Scouts and adults for project. Scout asks SM to allow him to advertise/announce project during Troop meetings. Raise funds (if approved), and complete planning with EA and PA. Ensure required adult leadership will be present at project at all times.

_____ *Step 8 (EA and SM initials and dates upon completion of below requirements)*

**Conduct Eagle Project**

- Work with EA to obtain BSA Tour Permit for project.

**Work on Eagle Binder**

- Discuss Eagle Binder requirements with EA. Work with EA to prepare project report for Eagle Binder. Eagle Service Project Workbook moves toward completion.
- **<u>This "Pathway to Eagle" document should be in the Scout's binder!</u>**

**Complete Troop Leadership**

- Check with SM to ensure Leadership position/work and Scout participation is acceptable. Receive final approval from SM when complete.

**Complete Merit Badges**

- Review progress of Merit Badge work periodically with EA.

_____ *Step 9 (EA initials and dates upon completion)*
Prepare application for Eagle. Discuss letters of recommendation requirements with EA:

- Scouts personally requests 5 people to write a recommendation letter
- Scout provides recommendation addresses to EA
- <u>EA sends out recommendation requests</u>, not Scout or parent.
- Completed recommendation letters are sent back to EA.
- EA provides letters to SM prior to Scout's Eagle BOR

Scout reviews a detailed checklist with EA to ensure Eagle Application and Binder requirements are being met. Request a SM conference.

_____ *Step 10 (SM initial and dates upon completion)*
Request a SM conference to review Eagle application and Binder. Following SM approval, submit Eagle application and Binder to RB District Eagle Advancement Chair. Before Eagle Board of Review is scheduled, be sure all recommendation letters have been returned to EA from those writing letters.

*Step 11*
Successfully complete Eagle Board of Review.

Step 12
With date approved by Troop Committee Chair, family plans Eagle Court of Honor.